

10Radio Training  
The Base  
Hartswell  
Wiveliscombe  
Somerset  
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## TRAINING SESSIONS

Please provide the following details:

- Level 1 (A) Intro to Studio Broadcasting
- Level 2 (B) Intro to Editing
- Level 3 (C) Driving OB Truck
- Level 3 (D) Setting Up OB Truck As PA

Option 1 date..... Option 2 date.....  
NAME: .....  
ADDRESS: .....  
EMAIL: .....  
PHONE: .....

Studio training will take place in Wiveliscombe and 7 hour sessions start at 10am and ending at 5pm. Please bring your own food & drink for lunch. NO FOOD OR DRINK TO BE CONSUMED IN ACTUAL STUDIO.

### COURSE FEES:

- (A) £35 per person for 7hrs
- (B) £25 per person for 3hrs
- (C)&(D) Free

CONCESSIONS: 10Radio wishes to support anyone who wants to learn to make radio programmes. Consequently a small number of concessionary places are available at no charge for people unable to afford the full fee. You will still need to send a cheque for £20 with your booking, but this will not be cashed and will be returned to you when you arrive. Please tick here if you wish to be considered for a concessionary place.

**PLEASE RETURN THIS FORM ALONG WITH YOUR PAYMENT (cheques payable to 10Radio CIC) TO '10RADIO TRAINING' AT THE ADDRESS ABOVE & MARKED FAO BARRY SOMERS / TRAINING.**

**BOOKINGS MUST BE RECEIVED ONE WEEK BEFORE THE COURSE DATE.**

10Radio reserves the right to cancel or change dates, times and venues of training. In such cases prior notification will be given and the opportunity for full refund offered. Refunds on cancelled bookings are only available if requested at least one week before the course date.

## (A) AN INTRODUCTION TO STUDIO BROADCASTING Level 1

A one day course organised by 10Radio for community radio presenters. This introductory course is the first step to becoming a radio presenter on 10Radio. We hope you will all take every opportunity to become involved in the world of community radio.

### PROGRAMME

10:00	Introductions and introduction to community radio
10.30	What makes a good programme Planning a programme Using your skills to best advantage. Do's and Dont's!
11.15	An introduction to the desk and studio equipment. Hands-on desk training involving using inputs from four <u>microphones</u> , CD players, computer music bank, jingles, mp3-player and memory sticks etc.
1.30	Lunch
2:00	Becoming a presenter on 10Radio
3:00	In the 10Radio studio. Everyone will get the chance to operate the studio in an as live situation (or even a real live situation).
	Questions and hopefully answers.
5:00	End

Level	Date	Training	Length	Time	Cost
1	Sun 29 <sup>th</sup> Mar	Intro to studio broadcasting	7 hrs	10-5pm	£35
1	Sun 26 <sup>th</sup> Apr	Intro to studio broadcasting	7 hrs	10-5pm	£35
1	Sun 19 <sup>th</sup> July	Intro to studio broadcasting	7 hrs	10-5pm	£35
1	Sun 27 <sup>th</sup> Sept	Intro to studio broadcasting	7 hrs	10-5pm	£35
1	Sun 22 <sup>nd</sup> Nov	Intro to studio broadcasting	7 hrs	10-5pm	£35

## (B) Introduction to Editing and using Audacity Level 2

A half day course organised by 10Radio for community radio presenters. This course is the next step for radio presenters on 10Radio. We hope you will all take this opportunity to take your involvement to the next level. During training we use free Audacity software.

### PROGRAMME

Introduction to Editing and using Audacity
Making a jingle
Getting a show ready for a repeat
Questions and answers
End

Level	Date	Training	Length	Time	Cost
2	Mon 9 <sup>th</sup> Mar	Introduction to Editing	3 hrs	6-9pm	£25
2	Sun 19 <sup>th</sup> Apr	Introduction to Editing	3 hrs	10-1pm	£25
2	Mon 14 <sup>th</sup> Sep	Introduction to Editing	3 hrs	6-9pm	£25
2	Sun 18 <sup>th</sup> Oct	Introduction to Editing	3 hrs	10-1pm	£25

## (C&D) OB TRUCK TRAINING Level 3

These courses are aimed at technical staff or experienced presenters wanting to learn to set-up Alice, the OB truck, as a PA at events. Training will include how to drive the truck itself, how to assess the site with regards to Alice's needs, how to set-up stage and equipment as well as how to operate the desk within. Dates will be set once we have expressions of interest.

### Level Date Training Length Time Cost

3 Evenings	As Required	OB Unit (Setting up as PA)	3hrs	6-9pm	Free
3 Evenings	As Required	Driving OB Lorry	3hrs	6-9pm	Free